

# South Texas Vocational Technical Institute

## Catalog Supplement

McAllen Campus

Effective: December 20, 2018

### **Administrative Staff**

Yvonne M. Keathley - Executive Director  
Melissa Leal - Director of Education  
Amanda Salinas - Director of Career Services  
Noelia Munoz – Financial Aid Officer  
David Saenz - Business Solutions Consultant  
Yadira De La Fuente – Career Coach  
Sonia Mendoza - Financial Aid Officer  
Estela Flores - Executive Assistant  
Eloisa Sifuentes - Receptionist  
Alfredo Uribe - Custodian  
Andres Orozco, Jr. - Custodian

### **Admissions**

Alex Hernandez - Director of Admissions  
Mabel Ramirez - Admissions Representative  
Lidia Coronado - Admissions Representative  
Ana Guerra - Admissions Representative  
Sylvia Gonzalez - Admissions Representative

### **Faculty**

#### **Computer Accounting Specialist**

Cristina Alvarado – CAS Instructor, 16 years related experience, Bachelors in Computer Information Technology, Masters in Learning Technologies  
Hector Casas – CAS Instructor, 13 years related experience, Bachelors in Accounting  
Dora Velasco – CAS, 12 years related experience, Bachelors in Business Administration

#### **Dental Assisting**

San Juanita Morales – DA Instructor, 27 years related experience, Registered Dental Assistant  
Esteban Palacios – DA Instructor, 13 years related experience, Registered Dental Assistant / BLS Instructor  
Ostania Perales – DA Instructor, 11 years related experience, Registered Dental Assistant  
Pablo Sanchez – DA Instructor, 23 years related experience, Registered Dental Assistant

#### **Medical Assisting**

Michelle Alegria – MA Instructor, 12 years related experience, Certified Medical Assistant  
Jacquelin Flores – MA Instructor, 17 years related experience, Certified Medical Assistant  
Maria Ibanez - MA Instructor, 49 years related experience, Diploma Medical Technology  
Elda Martinez – MA Instructor, 15 years related experience  
Elizabeth Narvaez – MA Instructor, 14 years related experience  
Rebecca Reyna – MA Instructor 7 years related experience, Certified Medical Assistant

#### **Medical Administrative Assisting Technology**

Brenda Castaneda – MAAT Instructor 23 years related experience, Certified Medical Assisting, Administrative Health Assistant Certified  
Ruth Torres – MAAT Instructor, 16 years related experience

#### **Professional Massage Therapy**

Gloria Flores - PMT Program Director/Instructor, 19 yrs. related experience, Licensed Massage Therapist/Massage Therapy Instructor  
Carmen Contreras – PMT Instructor, 14 yrs. related experience, Licensed Massage Therapist/Massage Therapy Instructor  
Edwardo Cruz – PMT Instructor, 6 yrs related experience, Licensed Massage Therapist/Massage Therapy Instructor  
Edward Dominguez - PMT Instructor, 10 yrs related experience, Licensed Massage Therapist/Massage Therapy Instructor  
Norma Reyes – PMT Instructor, 9 yrs. related experience, Licensed Massage Therapist/Massage Therapy Instructor  
Maria Placeres – PMT Instructor, 9 yrs. related experience, Licensed Massage Therapist/Massage Therapy Instructor  
Marco Quintanilla– PMT Instructor, 5 yrs. related experience, Licensed Massage Therapist/Massage Therapy Instructor

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### Hours of Operation

The normal hours of operation at South Texas Vocational Technical Institute in McAllen are as follows:

Monday – Thursday - 8:00 am to 11:00 pm  
Friday - 8:00 am to 5:00 pm

School and classroom facilities are also available for pre-arranged usage as follows:

Saturday - 9:00 am to 1:00 pm

### School Calendar – Holiday and Vacation Breaks

2019 Holidays		2020 Holidays	
Winter Break	12/24/2018 – 1/4/2019	Winter Break	12/24/2019 – 1/3/2020
MLK JR Day	1/18/2019	MLK JR Day	1/20/2020
Memorial Day	5/27/2019	Memorial Day	5/25/2020
Summer Break	7/1/2019 – 7/5/2019	Summer Break	6/29/2020 – 7/3/2020
Labor Day	9/2/2019	Labor Day	9/7/2020
Thanksgiving	11/28/2019 – 11/29/2019	Thanksgiving	11/26/2020 – 11/27/2020
Winter Break	12/24/2019 – 1/3/2020	Winter Break	12/22/2020 – 1/1/2021

### Class Schedules

Computer Accounting Specialist		
	Monday through Thursday	
Morning Session	8:00 am to 3:00 pm	

Medical Assisting		
	Monday through Thursday	Friday
Morning Session	8:00 am to 1:00 pm	8:00 am to 12:00 pm
Mid-Day Session	10:00 am to 3:00 pm	10:00 am to 2:00 pm
Evening Session	6:00 pm to 11:00 pm	

Dental Assisting; Medical Administrative Assisting Technology		
	Monday through Thursday	Friday
Morning Session	8:00 am to 1:00 pm	8:00 am to 12:00 pm

Professional Massage Therapy		
	Monday through Thursday	
Morning Session	8:00 am to 1:00 pm	
Evening Session	6:00 pm to 11:00 pm	

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### Break Schedules

Computer Accounting Specialist			
Monday - Thursday			
Morning Session	9:50 am - 10:00 am	12:00 pm - 1:00 pm	2:50 pm - 3:00pm
Medical Assisting			
Monday - Friday			
Morning Session	10:00 am - 10:30 am	11:40 am - 12:00 pm	N/A
Mid-Day Session	12:00 pm - 12:30 pm	1:40 pm - 2:00 pm	N/A
Evening Session	8:00 pm - 8:30 pm	9:40 pm - 10:00pm*	N/A
Medical Administrative Assisting Technology			
Monday - Friday			
Morning Session	10:00 am - 10:30 am	11:40 am - 12:00 pm	N/A
Professional Massage Therapy			
Monday - Thursday			
Morning Session	9:30 am - 10:00 am	11:30 am - 11:50 am	N/A
Evening Session	8:00 pm - 8:30 pm	9:40 pm - 10:00 pm	N/A

\*Not applicable on Friday

### Anticipated Program Start and End Dates

McAllen Campus							
Dental Assisting Medical Assisting (AM)		Medical Assisting (PM), Computer Accounting Specialist		Medical Administrative Assistant Technology		Professional Massage Therapy	
Start Date	Grad Date	Start Date	Grad Date	Start Date	Grad Date	Start Date	Grad Date
1/22/2019	11/1/2019	1/7/2019	12/12/2019	1/22/2019	8/23/2019	1/22/2019	8/22/2019
2/25/2019	12/9/2019	2/18/2019	2/6/2020	2/25/2019	9/27/2019	2/25/2019	9/26/2019
4/1/2019	1/24/2020	4/1/2019	3/19/2020	4/1/2019	11/1/2019	4/1/2019	10/31/2019
5/6/2019	2/28/2020	5/13/2019	4/30/2020	5/6/2019	12/9/2019	5/6/2019	12/5/2019
6/10/2019	4/3/2020	6/24/2019	6/11/2020	6/10/2019	1/24/2019	6/10/2019	7/23/2019
7/22/2019	5/8/2020	8/12/2019	7/30/2020	7/22/2019	2/28/2020	7/22/2019	2/27/2020
8/26/2019	6/12/2020	9/23/2019	9/11/2020	8/26/2019	4/3/2020	8/26/2019	4/2/2020
9/30/2019	7/24/2020	11/4/2019	10/22/2020	9/30/2019	5/8/2020	9/30/2019	5/7/2020
11/4/2019	8/28/2020			11/4/2019	6/12/2020	11/4/2019	6/11/2020
12/10/2019	10/2/2020			10/10/2019	7/24/2020	12/9/2019	7/23/2020

### Tuition and Fees Schedule

Program	Tuition Amount	Registration Fee	Total
Computer Accounting Specialist	\$15,540.00	\$100.00	<b>\$15,640.00</b>
Dental Assisting	\$18,260.00	\$100.00	<b>\$18,360.00</b>
Medical Administrative Assisting Technology	\$16,500.00	\$100.00	<b>\$16,600.00</b>
Medical Assisting	\$18,260.00	\$100.00	<b>\$18,360.00</b>
Professional Massage Therapy	\$10,815.00	\$100.00	<b>\$10,915.00</b>

Where applicable, books, tool kits, supplies, and uniforms are included as part of the program tuition and are non-returnable. Miscellaneous program costs to the student may include physicals, spare (extra) uniforms, lab coats, and/or shoes, if preferred.

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### Board of Directors

Blake Counard, Director	Michael Williams, Director	Stephanie Nellons-Paige, Director	Aron Schwartz, Director
William Hansen, Chairman of the Board	Daniel Ducote Jr., Director	Michael Zawisky, President/CEO	

### DIRECTOR STATEMENT OF TRUTH

The information contained in this supplement is true and correct to the best of my knowledge.



Yvonne M. Keathley, Executive Director